

**P. O. Box 1394 ~ Ozark, Missouri 65721-1394**

**CRITERIA USED BY GENERAL COUNCIL**

**CONTINUING EDUCATION SCHOLARSHIP APPLICATION**

**Criteria used by General Council to grant scholarships:**

**The Council seeks to ensure that the intended continuing education program:**

1. Relates to the applicant’s practice of ministry in the church of Jesus Christ.

2. Will lead to the development of ministry skills through education and reflection. While continuing education takes many legitimate forms, presbytery scholarships are designated for opportunities where the primary purpose is educational in nature rather than recreational, inspirational, or service oriented.

3. Will facilitate the applicant’s understanding of himself / herself as a person and as a leader.

4. Will bring about growth in the congregation or situation in which the applicant serves.

**PROCESS FOR RECEIVING FUNDS:**

A. Continuing education scholarships are approved by General Council which meets approximately 4 times a year. Because General Council only meets 4 times a year, it would be hoped that applications could be received prior to a General Council meeting to be circulated to all council members. If an event comes up in between meetings of council, the application would need to be sent to the moderator of General Council at least six weeks before the event so it could be circulated to members of General Council and to be considered for approved a month before the event.

B. Applications from members of John Calvin Presbytery will be accepted from ministers, Christian Educators, elders or deacons involved in the work of the congregation and the presbytery. Forms are available on the website [**http://www.jcpresbytery.com/continuing-education-scholarship-application.html**](http://www.jcpresbytery.com/continuing-education-scholarship-application.html)

C. Persons in degree programs such as a DMin or MA in a specific field are not eligible for continuing education funds.

D. The maximum amount of money that can be applied for is $600. It is expected that applicants will personally provide at least 25% of the total cost of the continuing education experience.

E. Applicants can receive scholarship aid for three years in a row. The fourth year the applicant may not apply until a year has passed.

F. Completed applications, including copies / e-copies of the event registration form, receipt, or validation of enrollment in an academic program, should be sent to the attention of General Council to:

**Recording Clerk, Gail Wilson:** [**gwilson@jcpresbytery.com**](mailto:gwilson@jcpresbytery.com)

**Copy: Pastoral Presbyter, Malinda Spencer:** [**mspencer@jcpresbytery.com**](mailto:mspencer@jcpresbytery.com)

**EDUCATION SCHOLARSHIP APPLICATION**

NAME: OFFICE HELD:

CHURCH or ORGANIZATION:

ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

AMOUNT REQUESTED:

**DESCRIPTION OF REQUEST TO INCLUDE THE FOLLOWING AND SIGNED BY CONTRACT PERSON, CLERK OF SESSION AND PASTOR.**

The request can be attached to this cover sheet and limited to one page

1. Specifics of event(s): what, who, where (event flier appreciated)

2. How will your attending this event assist in ministry at your church?

3. State that you are willing to share your learnings with the wider presbytery and how this might be accomplished.

4. Give a budget projection for amount requested, how much the local church will be giving (Continuing Education monies or scholarship) as well as any personal funds.

After the event, be prepared to submit a written report to the moderator of the General Council, accounting for dollars spent, effectiveness of the event, and how the event fulfilled your expectations. This report is due one month after the event takes place or has started.